

GUIDELINES FOR THE SUBMISSION OF ARTICLES

The “Revista Jurídica de Buenos Aires”, created in 1957 under the direction of Dr. Ignacio Winizky, is a biannual publication of the School of Law of the University of Buenos Aires, which comprises the works of national and foreign scholars. In the last years, each issue —under the direction of different coordinators — has focused on specific subject areas, collecting relevant articles and systematizing them, thus allowing the reader to be familiarised with diverse views.

Works submitted for publication must be original, previously unpublished and not under consideration for publication elsewhere. In addition, they should make a particularly relevant contribution. Articles, essays and book reviews on legal and related issues are welcome. They may be written in Spanish, Portuguese or English. Translations are also considered.

EVALUATION PROCESS

All works will be subject to double blind peer review conducted by national and international experts in each subject, some of them acting as external reviewers. Authors and reviewers remain anonymous during the evaluation process.

The evaluation process has three stages:

1. The Director and Editorial Board will decide, in accordance with the journal’s objectives, which articles are relevant and appropriate for evaluation and possible publication.
2. The selected articles will be sent — preserving the author’s anonymity — to an external reviewer with expertise in the subject. Since the reception of the article, the reviewer will have 30 (thirty) days to evaluate it and communicate his/her opinion.

The possible results of the peer reviewing process are:

- a) Recommendation of publication.
- b) Suggestion of revisions or modifications for possible publication.
- c) Recommendation of rejection.

3. The author/s of the articles will receive information from the editors on the results of the evaluation process. Those authors who are required to revise or modify the submitted text must comply with the time frame established by the Director of the journal, who will send the modified article to the peer reviewer for its acceptance or rejection. Once the peer reviewer has provided his/her opinion to the Director, the final decision will be informed to the author/s.

REQUIREMENTS AND SUBMISSION

1. The submission of articles to be published in each year's first issue of the journal will take place in December of the previous year. The submission of articles to be published in the second issue will take place in May. All works must be related to the specific subject area of each issue.

2. Each issue will have a presentation by its coordinator.

3. Articles must have between 6,000 and 10,000 words, without including bibliography.

4. Manuscripts must comply with this list of requirements and with the style guidelines. Any inquiry can be addressed to the Director of the journal or to the Department of Publications.

5. Articles must be submitted to the journal's Director via email to the issue's coordinator. The document must contain the following information: title, author/s' name, date of completion and date of submission. It is recommendable to use the latest versions of Microsoft Word.

6. Along with the manuscript, the author/s must also submit a **short bio** including: name, surname, profession, current position, institutional affiliation (including city and country of the institution), nationality, telephone, address and email. All published works will include the email address of at least one of the authors.

STYLE GUIDELINES

1. The page size of the document must be A4, with top and bottom margins 2,5 cm and side margins 3 cm. Times New Roman font, size 12 must be used. Single line spacing must be used, and the first line in each paragraph shall have 1 cm indentation. No additional space before or after each paragraph should be included. Footnotes shall also have 1 cm indentation in the first line, employing Times New Roman, size 10, and single line spacing. The text and footnotes must be justified.

2. The article's **title** must be in the language employed in the article, in capital letters and centred.

3. If the submission is a translation, it must be indicated in the first footnote using the symbol * after the title, and the following structure must be employed, completing the relevant information:

*Originally published as <title in the original language> in <source of the original piece>. Translation into Spanish/English/Portuguese by <name and surname of the translator, profession or current position, institutional affiliation>.

4. The author/s' name should be centred under the title of the article, after the word "By", aligned to the right and in capital letters. A footnote should be placed there, using the symbol * (or ** in case the piece also includes the footnote mentioned in guideline 3), which must include the author/s' current position or profession and a brief academic reference, including current academic position (if any) and institutional affiliation. Acknowledgments may be included there.

5. Afterwards, an **abstract** of no more than 250 words (in the case of short articles, abstracts can be of 100 words) and **five keywords** must be included. The titles "Abstract" and "Keywords" must be in **bold** and the text of the sections in *italics*. Both sections must use 1 cm indentation in the first line. They shall be in the language employed in the article.

6. Immediately after, the piece shall include a translation into Spanish of the article's title, in capital letters and centred. Underneath, the abstract and the keywords should be translated into Spanish, employing the same style guidelines as in the original language.

7. The sources employed for the article must be correctly included in **bibliographical references** and in the **list of bibliography**. The following indications are to be followed:

7.1. Direct Quotations that are 330 characters or more must be included in a new paragraph, separated by double space from the previous and following text of the main body. It shall use single line spacing, be written in normal font (without quotation marks nor italics), justified, and with 2.5 cm left and right indentation. Direct quotations under 330 characters will have the same format as the main body, with quotation marks and without italics.

7.2. Notes and bibliographical references must be included as footnotes. Bibliographical references must include, in the following order: surname of the author/s in capital letters, name in lower case letters, book titles in italics without quotation marks, city of publication (in Spanish), editorial house, year of publication, page number/s. If it is an article, the title will be between quotation marks and the name of the journal in italics. If it is a book by multiple authors,

the title of the chapter will be between quotation marks, followed by surname and name of the volume's editors, book title using italics without quotation marks, followed by city of publication, editorial house, year of publication, and page number/s. When citing articles from websites, the domain and date of last access shall be included after the title.

For example:

Books

FOUCAULT, Michel. *Securité, territoire, population*, París, Seuil/Gallimard, 2004, p. 199.

Articles in Journal

MUÑOZ BRAVO, Tomás "Política migratoria en Argentina como respuesta a Las crisis económicas y a procesos de integración regional" en *Revista de Relaciones Internacionales de la UNAM*, num. 119, México, UNAM, may.-aug. 2014, pp. 87-116.

Book Chapters

BOTHE, Michael. "The WHO Request", in BOISSONDE CHAZOURNES, Laurence y SANDS, Philippe (eds.), *International Law, the International Court of Justice and Nuclear Weapons*, Cambridge, Cambridge University Press, 1999, pp. 103-111.

Websites

ZEGVELD, Liesbeth. "The Inter-American Commission on Human Rights and International Humanitarian Law: A Comment on the Tablada Case", available at <<http://www.cicr.org>> (last access 4-02-2007).

7.3. At the end of the document, a list of bibliography shall be included, listing all sources consulted for the drafting of the article, in accordance with the aforementioned style guidelines.

8. Additional elements:

8.1. Tables and figures must be included within the text and be consecutively numbered (figure 1, chart 1, etc.). They must be accompanied by their source and title. Original files in Microsoft Excel format or graphics programs should also be sent as separate digital files.

8.2. Photographs and images must comply with the same requirements and have a resolution of 300 dpi or higher. When they do not belong to the author of the article, an authorization for its reproduction by the rights holder is required.

8.3. If necessary, additional elements which are a part of the document will be submitted in the format agreed upon with the Director of the journal.

9. Titles and subtitles must respect the following format:

TITLE (Capital letters and centred)

By NAME OF AUTHOR/S

Abstract:

Keywords:

TITLE IN SPANISH (Capital letters and centred)

Resumen:

Palabras clave:

INTRODUCTION (Capital letters and centred)

1. TITLE (Chapter) (Capital letters and centred)

1.1. Heading (italics, no indentation, lower case letters)

1.1.1. Heading (italics, no indentation, lower case letters)

1.1.2. Heading (italics, no indentation, lower case letters)

2. TITLE (Chapter) (Capital letters and centred)

CONCLUSIONS (If any, in capital letters and centred)

BIBLIOGRAPHY (Capital letters and centred)

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